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UNDERSTANDING ARMY REGULATION AR 672-5-1: THE COMPLETE GUIDE TO MILITARY AWARDS

The military awards system represents one of the most cherished traditions in the United States Army. It embodies the values of honor, courage, and sacrifice that define service members. At the heart of this system lies **Army Regulations AR**

672-5-1 Awards by NA, a comprehensive directive that governs how awards and decorations are processed, approved, and presented. Whether you are a soldier preparing a nomination packet or an administrator ensuring compliance, understanding this regulation is essential. This article provides an in-depth look at AR 672-5-1, covering its purpose, structure, key provisions, and practical applications.

What Is Army Regulation AR 672-5-1?

Army Regulations AR 672-5-1 Awards by NA is the official publication issued by the Department of the Army that establishes the policies, procedures, and criteria for awarding decorations, badges, and honors to military personnel. The "NA" designation typically refers to the National Archives or a specific administrative coding, but in practical terms, this regulation serves as the authoritative source for all award-

related actions within the Army.

The regulation is part of a broader series of Army Regulations (AR) numbered 672, which collectively address military personnel management. AR 672-5-1 specifically focuses on the "Awards" portion, detailing everything from the Medal of Honor to service ribbons and foreign decorations. It replaces older versions and incorporates updates based on changes in policy, law, or operational requirements.

For soldiers, commanders, and human resources professionals, this document is the go-to reference for ensuring that award nominations are correctly formatted,

submitted on time, and processed through the proper channels. Without a solid grasp of AR 672-5-1, even the most deserving acts of valor might go unrecognized.

The Purpose and Importance of AR 672-5-1

The primary purpose of **Army Regulations AR 672-5-1 Awards by NA** is to standardize the awards process across all Army components. This includes active duty, Reserve, and National

Guard units. By providing clear guidelines, the regulation ensures that awards are given fairly, consistently, and in accordance with legal and ethical standards.

Key objectives of the regulation include:

- **Establishing eligibility criteria** for every award from the highest valor decoration to the smallest service ribbon.
- **Defining approval authorities** at each level of command to prevent unauthorized awards.
- **Outlining submission procedures** including required forms,

supporting documentation, and timelines.

- **Specifying wear and display rules** to maintain uniformity and respect for the awards.
- **Addressing special cases** such as posthumous awards, foreign decorations, and corrections to previously issued awards.

Understanding this regulation is not just a bureaucratic exercise. It directly impacts a soldier's career, morale, and recognition. A well-prepared award packet can mean the difference between a soldier receiving the Bronze Star versus a mere Army

Commendation Medal. For administrators, compliance with AR 672-5-1 prevents costly errors, rejected submissions, and potential legal issues.

Key Awards Covered Under AR 672-5-1

The regulation categorizes awards into several distinct groups. Each category has its own set of criteria, nomination forms, and approval chains. Familiarity with these categories is essential for anyone working with **Army Regulations AR 672-5-1 Awards by**

NA.

PERSONAL DECORATIONS

Personal decorations recognize individual acts of heroism, service, or achievement. These include the Medal of Honor, Distinguished Service Cross, Silver Star, Legion of Merit, Bronze Star Medal, Purple Heart, and numerous others. The regulation specifies the exact wording required for citation, the level of command that must approve each award, and the evidence needed to support the nomination.

For example, a Bronze Star Medal with "V" device requires a different level of documentation than a Bronze Star for meritorious service. AR

672-5-1 makes these distinctions clear, helping writers craft citations that meet official standards.

UNIT AWARDS

Unit awards recognize collective achievements by entire units. Examples include the Presidential Unit Citation, Valorous Unit Award, and Meritorious Unit Commendation. The regulation outlines how unit awards are nominated, approved, and worn by individual soldiers who served with the unit during the cited period.

Understanding the rules for unit awards is particularly important for soldiers who transfer between units or who served in combat zones where multiple unit awards were earned.

SERVICE AND CAMPAIGN MEDALS

Service medals and campaign ribbons recognize participation in specific operations, time periods, or geographic areas. The regulation lists all authorized medals, the eligibility periods, and the order of precedence. For instance, the Iraq Campaign Medal and Afghanistan Campaign Medal have specific time frames and criteria that must be verified before the award can be issued.

BADGES AND TABS

Badges and tabs, such as the Combat Infantryman Badge, Expert Infantryman Badge, and Ranger Tab, are also governed by AR 672-5-1. The regulation specifies

how these badges are earned, who can award them, and how they are worn on the uniform.

How to Use AR 672-5-1 for Award Nominati ons

Navigating **Army Regulations AR 672-5-1 Awards by NA** can seem daunting at first, but a systematic approach simplifies the process. Whether you are submitting a nomination for yourself or a fellow soldier, follow these steps:

1. **Identify the correct award.**

Review the regulation to determine which award best matches the act or service being recognized.

Consider factors like the nature of the action, the timeframe, and the soldier's rank.

2. **Check eligibility criteria.** Each award has specific prerequisites. For example, the Soldier's Medal requires an act of heroism not involving conflict with an enemy. The Purple Heart requires a wound or death caused by enemy action.

3. **Gather**

supporting documents.

This may include witness statements, official reports, medical records, or operational orders. The regulation specifies the minimum documentation required for each award.

4. **Draft the citation or narrative.** Use the format prescribed in the regulation. Avoid subjective language and stick to factual, measurable descriptions of the soldier's actions.

5. **Complete the required forms.** DA Form 638 (Recommendatio

n for Award) is the most common form. Ensure all fields are filled correctly and signatures are obtained from the appropriate authorities.

6. **Submit through the chain of command.** The regulation defines the approval authority for each award. For major decorations, approval may go all the way to the Department of the Army or even the President.
7. **Track the status.** Awards can take months to process. Use the administrative

channels described in the regulation to check progress.

Common Mistakes and How to Avoid Them

Even experienced administrators make errors when working with **Army Regulations AR 672-5-1 Awards by NA**. The most frequent mistakes include:

- **Using outdated forms.** The regulation is updated periodically, and forms change. Always verify

that you are using the most current version.

- **Incorrect award precedence.**

The regulation specifies the order in which awards should be listed on uniforms and official records. Getting this wrong can lead to embarrassment or administrative rejections.

- **Missing deadlines.** Many awards have time limits for submission after the qualifying action. The regulation clearly states these deadlines, but they are often overlooked.

- **Incomplete**

documentation

. A nomination packet missing key evidence is likely to be returned. Use the checklist in the regulation to ensure completeness.

- **Subjective writing.**

Citations should be objective and factual. Avoid phrases like "heroic efforts" without specific details; instead, describe what the soldier actually did.

Updates and Changes

to AR 672-5-1

Like all Army regulations, AR 672-5-1 is subject to revisions. These changes may reflect new laws, changes in combat operations, feedback from the field, or updates to uniform policies. Staying current with amendments is critical. The official version of **Army Regulations AR 672-5-1 Awards by NA** can be accessed through the Army Publishing Directorate website or your unit's standard operating procedures. Recent updates have addressed issues such as the processing of awards for soldiers who served in classified operations, the

recognition of remote or virtual service, and the standardization of award criteria across all Army components. Keeping abreast of these changes ensures that award submissions are compliant with the latest rules.

Practical Tips for Award Administrators

If you serve as a unit awards clerk or a human resources specialist, mastering **Army Regulations AR 672-5-1 Awards by NA** is a career enhancer. Here are some practical tips:

- **Create a reference binder.** Print the regulation and keep it in a three-ring binder with tabs for each section. This makes it easy to find specific information during busy periods.
- **Develop checklists.** Based on the regulation, create step-by-step checklists for each common award. This reduces errors and speeds up processing.
- **Attend training.** The Army offers courses on awards processing. These classes cover the regulation in depth and provide hands-on practice.
- **Network with peers.** Other units may have insights or templates that simplify compliance with AR 672-5-1. Sharing best practices can save time and prevent mistakes.
- **Audit past submissions.** Review awards that were rejected or returned. Identify where the submission failed to meet the regulation's requirements and adjust your process accordingly.

The Impact of AR 672-5-1 on Soldier Morale

Beyond the technical details, **Army Regulations AR 672-5-1 Awards by NA** plays a significant role in soldier morale and retention. Awards are tangible symbols of appreciation for service and sacrifice. When soldiers see that the system works fairly and efficiently, they feel valued. Conversely, when awards are delayed, denied, or mishandled, it can erode trust and

motivation.

Commanders who prioritize awards processing by following the regulation closely send a powerful message: they care about their soldiers. This principle is embedded in the Army's culture and is reflected in the attention given to AR 672-5-1 at every level of command.

Conclusion

Army Regulations AR 672-5-1 Awards by NA is far more than a bureaucratic document. It is the foundation upon which the Army's recognition system is built. For soldiers seeking acknowledgment for their service, for

commanders who want to honor their troops, and for administrators who ensure the system runs smoothly, this regulation is an indispensable tool. By understanding its provisions, avoiding common pitfalls, and staying updated on changes, you can ensure that deserving soldiers receive the recognition they have earned. Whether you are submitting your first award nomination or your hundredth, consult AR 672-5-1 as your trusted guide—and help keep the Army's tradition of excellence alive.